



# Berea SUMMER CAMPS

Hey Group Leader!

We're excited that you're looking into bringing a group to Berea for Summer Camp. Whether you've already brought a group to Deep Freeze, have participated in our Summer Camp before, or are a first-time Berea attendee, we'd love to have you!

Here are the basics of what you need to know about Summer Camp groups. Please let us know if you have any questions—we'd love to answer them!

Also, if you have suggestions on how to make this process easier for you, please let us know! Summer Camp groups are newer to us and we're still getting into our groove.

**Hannah Ingram**

Office Manager

68 Berea Rd

Hebron NH 03241

603-744-6344

[www.berea.org](http://www.berea.org)

## Booking Your Group:

In order to reserve a spot for your Summer Camp group, you just need to fill out the Summer Camp Group Reservation form (<http://berea.org/summer/scgroup>) that provides us with the following information:

- Group Name and Address
- Contact Person's Name, Email, and Phone Number
- Desired Week of Camp
- Expected Number of Campers
- Expected Number of Leaders (if any) (See "Cabin Leaders" section below.)
- Payment Plan

Based on the above information, we'll block off beds for your group. If you have enough campers of one/each gender to completely fill a cabin, we can house all those campers together, regardless of their grade levels *if you let us know you'd like us to*. (Cabins hold 9-11 students.) Otherwise, your students will be split up by grade and housed with other campers in similar grades.

## Payment:

There are two payment options for Summer Camp groups:

### Option 1: Families Pay Berea Individually

- Generally, this is the simplest option. Families pay us just like they would when signing up any individual camper not attending with a group. Thus, the group leader/church does not have to worry about collecting payments from the families.

### Option 2: Families Pay Group, Group Pays Berea One Full Payment

- This option is preferable if the group is paying for each of its campers in part or in whole. For example, if a group is attending Junior/Senior High Week 1 and is only charging campers \$200 and covering the rest, this payment option may be simpler.
- For groups that choose this option, we will create a promo code that families will enter when registering, allowing them to register at the appropriate cost. The code can be set for a certain amount off (for example, \$100 off if the group is covering \$100 per student) or for the entire payment.

*\*Note: It is also possible for groups to arrange that some families pay individually while others are paid for by the church. The group leader just needs to clearly communicate with Berea who will be receiving group funds and who will not be, if this is the case, so we can work with families on our end to receive any payments due.*

## Cabin Leaders:

Groups attending Summer Camp may:

- 1) Bring their own leaders to serve as cabin leaders.
  - One cabin leader per cabin attends for free. If a group would like to place more than one leader in each cabin, the additional leaders attend at the full camper cost.
  - Per state and camp laws, **any group leaders attending will need to go through our volunteer application process** (application, interview, references, background check, and Ministry Safe Training). As this process takes a bit of time, we need to know *who* your provided cabin leaders will be **3 weeks before your camp session**.
- 2) Have their students stay in cabins with Berea cabin leaders.

*\*Note: If a group is bringing some cabin leaders but has more students than those cabin leaders could cover, the students would be split between group cabin leaders and Berea cabin leaders.*

## How Campers Register:

Once you have reserved spots for your group, each camper will register individually with us (regardless of whether or not the group is paying for them). They can register online at [www.berea.org/register](http://www.berea.org/register) or over the phone at 603-744-6344. If campers register online, they need to input your group's name into the Cabinmate/Church Group Request Form (see below). If registering over the phone, they need to mention which group they're attending with.

If your group is paying for some or all campers in part or in full (Payment Plan Option 2 described above), you will need to pass on the promo code we create for your group so the families can register without paying the full cost.

Registration for Summer 2019

### Step 3/6: Fill out Forms

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Note that the Online Health Form is MANDATORY for all summer campers. Depending on the camp session you chose, there may also be other mandatory forms to be filled out now (marked with an \*).

For any other forms, you only need to fill out the forms that are relevant to your camper. Feel free to contact us at 603-744-6344 or [office@bera.org](mailto:office@bera.org) if you have any questions.

### Fill out forms:

Forms marked with an asterisk(\*) are mandatory.

- Household Form\* (Completed)  
[Open form](#)

### Forms for Hannah:

- MANDATORY - Online Health Form  
[Open form](#)
- Health Insurance Waiver (necessary ONLY if unable to provide health insurance card)  
[Open form](#)
- Cabinmate/Church Group Request Form**  
[Open form](#)
- Paintball Release Form  
[Open form](#)
- Early Departure Form  
[Open form](#)
- Grade Variation Form  
[Open form](#)

[Add/remove people](#)   [Add/remove sessions](#)

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Step 3/6: Fill out Forms

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#### Your Cart

**Hannah Ingram**  
Youth Camp

Jr/Sr High #1	490.00
Early Bird Registration	-25.00
<a href="#">Enter a discount code for Hannah</a>	

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Subtotal: 465.00  
Taxes: 0.00

**Total cost: 465.00**



# SAMPLE PACKING LIST

## Clothing

- Seasonally appropriate clothing
- Pajamas
- Sweatshirts and pants (it does get cool up here!)
- Appropriate footwear (sneakers required for activities)
- Rain jacket/cool weather jacket

## Linens & Toiletries

- Shampoo, conditioner, soap, toothbrush/toothpaste, deodorant, etc.
- Towels (bath towel, beach towel, and hand towel)
- Sleeping bag and/or twin size bedding
- Pillow
- Camping mat or mattress topper (optional—recommended for adult weekends)

## Other

- Bible, pen/pencil, notebook
- Bug spray and sunscreen
- Water bottle
- Sunglasses/hat
- Umbrella

## Optional

- Camera
- Sports equipment
- Camp chair
- Spending money for the Snack Shop, Berea Outfitters, Paintball, etc.

## Other Important Information

- While we love your pets, please note that Berea is a **Pet Free Facility**.
- The use of alcohol, tobacco, and illegal drugs are not permitted on Berea grounds.